

2024-2025 ERASMUS+ ENGLISH PROFICIENCY EXAM

EXAM GUIDELINES

16 March 2024

11:00 - 13:30

1. **The Erasmus+ English Proficiency Exam will take place on March 16, 2024. In order to take the exam, make sure that you have your student ID card or a valid identity document (ID card, driver's license, or passport).**
2. Foreign students may show their residence card, passport or temporary protection identity document for the exam.
3. Students must be seated according to the order on the exam attendance list. The attendance list will be posted on the exam room door on the day of the exam.
4. The total time allocated for this exam is 150 minutes. Candidates will not be allowed to leave the exam within the first 20 minutes and the last 15 minutes of the exam. ***If you finish answering before the exam ends, you may leave the exam room after handing your answer sheet and question booklet to the instructors.*** When the exam is finished, remain seated until the instructors collect the answer sheets and question booklets. **Students will not be allowed to take the exam after the first 15 minutes of the exam.**
5. During the exam, it is strictly forbidden to leave the exam room to use the restroom or for other purposes. A candidate who leaves the exam room for any reason whatsoever will not be allowed back into the exam room.
6. It is forbidden to talk and ask questions to the instructors during the exam. Additionally, it is completely prohibited for the instructors to talk to the candidates closely and in a low voice, and for the candidates to ask each other for pencils, erasers, etc.
7. ***During the exam, it is forbidden to keep mobile phones turned on or to have them in places accessible to the student, even if they are turned off. Wearing earphones, carrying mobile computers, Bluetooth devices, sound recording devices, etc., and the use of all such similar communication devices are prohibited.***
8. **During the exam, drinking water is allowed; however, consuming food is prohibited.**
9. During the exam, you must follow all the instructions and warnings from the instructors. The instructors may change your seats if necessary. The validity of your exam depends, first and foremost, on your compliance with the exam guidelines. If you violate the exam rules and do not follow the warnings, your name will be recorded in the exam report and your exam will be invalid.
10. ***Those who have cheated, attempted to cheat, or helped others to cheat during the exam will be listed in the exam report, and their exams will be invalid. The instructors are not obliged to warn those who try to cheat or help others to cheat; the responsibility is yours.***
11. You are required to fill in the necessary fields on the answer sheet. Use a pencil for all kinds of writing on the answer sheet. The answers must be marked on the answer sheet. Answers marked only in the question booklet will not be accepted.
12. As soon as you receive your question booklet, check whether there are any missing pages or printing errors in the booklet. Contact the instructor to obtain a new booklet to replace the one with incorrect printing.
13. You can use the blank spaces on the pages of the question booklet for rough work.
14. It is strictly forbidden to write the questions and your answers on a separate sheet and take it out.
15. Before leaving the exam room, do not forget to hand in your question booklet and answer sheet to the instructors.